

### CREATING AN ATTENDANCE CULTURE

Every school must emphasize the importance of attendance. Within the attendance plan, there should be recognitions or “positive pauses” to build the attendance culture. Best practices around encouraging attendance that are simple to execute and are not expensive are listed below. They can be applied to both elementary schools and high schools.

- ✓ Bulletin Boards (in walkways, hallways, lunchroom; individual classrooms)
  - Some schools have a Bulletin Board Club, or have the creation of a bulletin board as part of the ESPs’ responsibility
  - There is a posted schedule for bulletin board creation—by department, grade level, or other
- ✓ Benchmark events for success
  - The 95% Club: students or classrooms with 95% or better are recognized by signage on the classroom door or on the students locker
  - An attendance Trophy is given to the classroom(s) that have 95% or better overall
  - Free tickets to school events for an individuals or for a class
- ✓ Individual honors
  - Breakfast with Someone Special: Student has an early morning pancake breakfast, or after-school cocoa with a family member, or friend of choice
  - Front of the line pass in the cafeteria
  - Out of uniform pass
  - Accumulation of school store points
  - Partnership with local establishments for coupons towards free eats, items, etc.
  - Free passes to school’s game

***It is important to remember: Celebrating improved attendance is critical to growing an attendance culture.***

Note: It is also important to recognize teachers for their continued presence. The options above can be applied in different forms as well. For example:

- Cocoa/Coffee cart brought to the classroom
- Reserved Parking Space
- Shout-out in the teacher lounge
- Coupon for free service through a partnership with a local establishment

Recognizing good and improved attendance regularly.

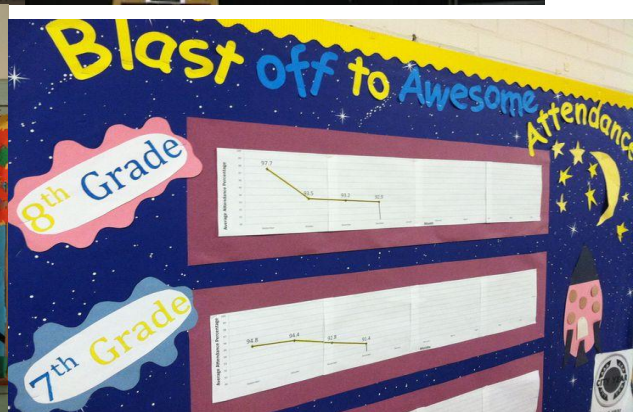
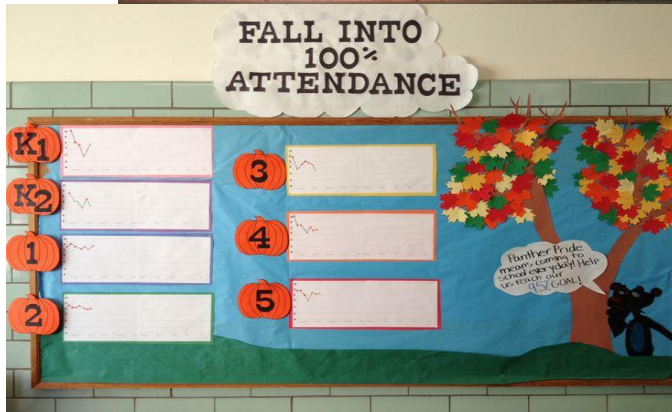
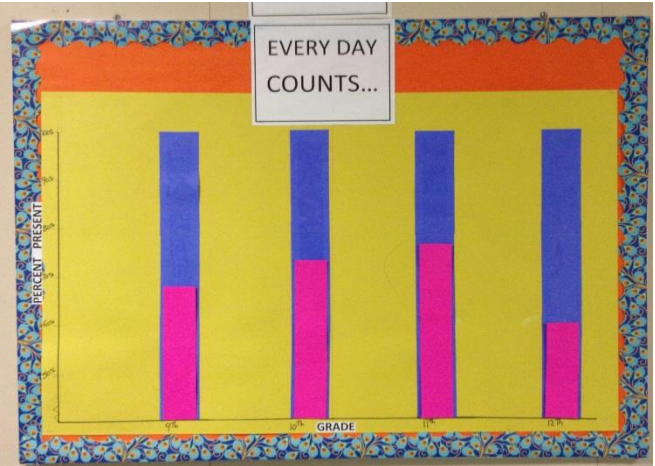
EXAMPLES OF POSITIVE  
ATTENDANCE SIGNAGE



CLASSROOM/LOCKER DOOR  
SIGNAGE



**BULLETIN BOARDS**



CERTIFICATES

### Most Improved Award!

This award is presented to \_\_\_\_\_  
for showing great improvement!

Date \_\_\_\_\_

Given by \_\_\_\_\_



### Improved Attendance!

Great Job!!

Name: \_\_\_\_\_

Date: \_\_\_\_\_



### Improvement Award

*This Honor is Bestowed Upon*

in recognition of outstanding improvement in \_\_\_\_\_

Awarded at \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ year of \_\_\_\_\_



### Certificate of Achievement

Your Name  
has earned this certificate for  
website of the year!

ALL STAR STUDENT  
Keep up the great work!

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