

Chicago Public Schools is seeking qualified candidates to become Substitute Teacher.

RETIRED CPS TEACHERS

Thank you for your years of service to the district! If you'd like to continue working with us part time as a substitute teacher, we offer an expedited pathway to return to the classroom.

Candidate Requirements

- Must be a retired Chicago Public School Teacher
- Must have retired from CPS in good standing
- Must hold a valid, registered Professional Educators License issued by the Illinois State Board of Education OR a valid substitute teacher license

If you retired within the last 120 days, please email our Substitute Services team and request the Retired Substitute Teacher Registration Form.

If you retired more than 120 days ago, you can apply directly to be a Substitute Teacher as a retiree under the retired substitute teacher position.

If you have retired from a school district other than Chicago Public Schools - District 299, please apply under the regular substitute teacher position.

BECOME A SUBSTITUTE TEACHER

Step 1: Retired in good standing from CPS as a teacher/school counselor/Principal/AP

- Bachelor's Degree with student teaching - (PEL) Professional Education License

Step 2: License must be register the license with Region 15 - City of Chicago.

Step 3: Apply for the substitute teacher (Retired) role at www.cps.edu/iwanttosub

Step 4: Complete the onboarding process

Step 5: Complete the staffing process

Step 6: Select substitute teaching assignments using Frontline



Make a difference.

Set your own schedule.

Become a substitute teacher with
Chicago Public Schools!

Substitute teachers are NOT required to live in Chicago