Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, September 15, 2014
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. Presentation of Revised 2014-2016 LSC Reference Guide
   Willy Montes de Oca, Director
   Local School Council Relations

4. Parent Communication Advisory Committee
   Ronald Iori, Chief
   Communication and Marketing

5. Health and Wellness—Nutrition Presentation
   Tarrah DeClemente, Nutrition Education Specialist
   CPS Nutrition Support Services and
   Office of Student Health and Wellness


7. Public Participation

8. Adjournment
1. Meeting called to order at 4:20 pm.
2. Roll Call: Thomas Gray, Wanda Hopkins, Martha Valdez-Contreras, Eva Rodriguez, Laura Patton-Van Buskirk, Kim Brasfield, Della Bautista
   a. Quorum established
3. Approval of minutes
   a. June 9, 2014
   b. Page 3 Grey changed to Gray
   c. Motion to approve Gray
   d. Seconded Hopkins
      i. All present in favor
4. Jose Hernandez arrives 4:23pm
5. Presentation of revised 2014-2016 LSC Reference guides by Mr. Willy Montes de Oca, Director LSC Relations
   a. 25 year anniversary of LSC
   b. Principal from Taylor, had amendments that Mr. Montes de Oca presented, regarding the great work of Jose Hernandez done with Taylor school families and community
   c. We are waiting for approval regarding principal evaluations, at which time those will continue
   d. The guidelines reviewed by all department heads and external partners.
   e. Now putting all feedback together
   f. Hope draft has CEO review by September 17 or 18 putting training in binder principal evaluation as not yet discussed by the board
   g. Now starting evaluations of external partners
   h. We are looking for training application for external LSC certification
      i. Complete proficiency assessment (October 11) for external partners in all day training followed by practice presentation.
      ii. October 31 all are certified with trainings 1 and 2 and on.
   i. Will be removing LSC members who do not take training. Allowing through March as training material being reviewed.
   j. Valdez-Contreras, Training will be available online?
      i. Montes de Oca, yes as of November 1, 2014.
   k. Hopkins, where?
      i. Still confirming
6. Mary Anselmo arrives 4:32pm
7. Parent Communication Advisory Committee, Ronald Lori, Chief Communication and Marketing
   a. Goal to have a parent communication advisory committee after working with team past few months
   b. Endeavor to disseminate basic info for parents, teachers, staff, students can do jobs as well as broader issues, i.e. budget
   c. Idea came up as we are unsure if that is the most effective means to do so. Wants more information than that provided at a point in time, not effective long term.
   d. Ideally information and learning back and forth between staff and parents.
      i. Sustained over time
   e. Seek a diverse committee, geographically, in skillset, type of schools represented, gender, and ethnicity
f. Patton-Van Buskirk—How often are you hoping will meet?
   i. Uncertain, will get input, but perhaps quarterly
   ii. Also hope that community communication is a focus
      1. Parents first, and of course over time.
g. Richard Dobbins—do you envision the more you focus on parents they will become more of a voice.
   i. Yes, with knowledge the advice and counsel will foster success
h. Bautista—recommend reach out to PACs
   i. Yes, on the calendar
i. Hopkins—How large a committee?
   i. Working number is 25 to 35, because larger may be too unwieldy.
j. Anselmo—what seems to be working
   i. Phone, then email, but not all working
k. Rebecca Daly—what about something on foot, in a foot traffic area.
   i. Sure, or libraries, making notes as we speak
   ii. What is goal? Results?
      1. They know better and want that insight/ideas and test them.
l. Pat McMahon—do you have a percentage of who has access to internet
   i. Only how many emails are rejected
   ii. Will you be putting info out regarding committee through an office to disseminate through the PAC
      1. Possibly, as committee forms
m. Bautista—budget will have limits, but can we use report card day.
   i. Yes, somewhat effective
n. Moises Rivas, Parents don’t have access to wifi often and that is the challenge. Large TV in front door very helpful.
   i. Noted.
o. Dobbins—what about community marquees?
   i. Good, will hope for such ideas in community.
p. Email: RHopi@cps.edu
8. Montes de Oca: remind that breakfast CEO Friday, September 26, 2014.
9. Phil Hampton head of community relations in CEOs office.
   a. Nice outcome with back to school activities, over 100 community festivals, passed out 350000 stick backs with back to school materials, a great phonebanking effort of 30,000 phone calls, and knocked on 6000 doors.
   b. Based on data from poorest attendance last year, all contributed to a 10,000 student reduction in those who were not accounted for on the first day.
   a. Review of guidelines, healthy snack list
   b. Under new policy snacks are outlawed as fundraisers if not healthy.
   c. Schools with committees definitely more successful
   d. Can always call office for healthy school snacks
   e. Policy included
   f. Critical this year with federal audit
   g. Gray—schools with bad food, are they not complying?
      i. Yes out of compliance right now. Principals need to speak to vendors.
         1. Punitive they will lose funds from their school, so then classroom funds will be taken to cover lost lunch funds.
         2. It is a challenge as it is a cultural value in many settings.
h. Brasfield—why can’t student have seconds if extra food
i. Federal guidelines, with exception of homeless are provided with to go meal for student to pick up as they leave for the day.

ii. Students have to pay for second meal otherwise

i. Gray-expressed desire to give away food that might otherwise be wasted
   i. Wish could, but it’s all counted.

j. Valdez-Contreras-how do we report meals that teachers and principals are bringing in
   i. Can call office
   ii. Parent meetings, and some parents bring food
      1. As long as not given to students its alright

k. Hernandez-can LSCs be contacted if school in noncompliance so we can pressure principal as well.
   i. Ok

l. Anselmo-what if donation, such as candy?
   i. Not allowed
   ii. Ever a time?
      1. Yes can choose two times a year

m. Brasfield-Halloween?
   i. If one of the two times a year
   ii. If kid brings something into the building
      1. If for your child only, we don’t get to say anything, if only for that child

n. Bautista-sports events?
   i. 30 min after end of school day, its fine

o. Rodriguez-what if not time to eat lunch?
   i. That’s fine, take the apple. However, may have to
   ii. overcome principals who worry about food outside cafeteria

p. Penelope Bankhead-confirming after end of schoolday, yes
   i. Any after school activity snack form, can have cafeteria prepared meal if asked free of charge.

q. Valdez-Contreras-free lunch over summer was amazing
   i. Thankyou, served 67000 lunch meals over summer.

r. Jesus Cegrestte-they have time challenge once waited through lines, no time, but teachers won’t allow eating in classroom.
   i. Ok, will contact Von Stuben
   ii. And why can’t we have healthy snack bars to make money.
      1. Yes, they can if it is on the list. We hope they do.

s. Anselmo-what if celebrating, can we get first choice lunch as celebration
   i. Yes!

t. Gray-expresses interest that we find a pizza that can be celebrated in school
   i. Why not challenge some pizza places to reach this criteria?
   ii. We have tried reaching out, but mostly economics of whole grains and low moist cheese, because of expenses

   a. If any changes we will notify as soon as we know.

12. Public Participation
   a. Moises Rivas, Maria Succedo School, Outsourced training didn’t take long, and found training as very helpful. Felt training cut and not as good second time took training.
      i. Some challenges with LSC member communications, perhaps trying google plus or facebook explosion for communication
      ii. Hopkins-problem if four people talking about school, it’s a meeting and the community cannot be notified, so a violation of the law.
      iii. Daly, from Sutter, Include emails trying to set a meeting schedule?

b. Bautista-great you are here, how find out?
i. Email universally from LSC Office.

13. Motion to adjourn by Bautista
   a. Seconded Anselmo
   b. Unanimously supported

14. Meeting adjourned at 5:45 pm.
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, October 27, 2014
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Updated
   Willy Montes de Oca, Director
   Local School Council Relations

4. CPS Librarians..........Nora Wiltse

5. Public Participation

6. Adjournment
1. Meeting called to order at 4:10 pm.
2. Roll Call: Thomas Gray, Wanda Hopkins, Martha Valdez-Contreras, Mary Anselmo, Delia Bautista
   Jose Hernandez, Vincente Sanchez, William Truesdale
   a. Quorum established
3. Approval of minutes
   a. September 15, 2014
   b. Add that William Truesdale had an excused absence
   c. Motion to approve with correction by M. Anselmo
   d. Seconded J. Hernandez
      i. All present in favor
4. Presentation of OLSCR Update by Mr. Willy Montes de Oca, Director LSC Relations
   a. Moved to new site:
      i. Garfield East
      ii. 2651 West Washington Street, 3rd floor
      iii. Beautiful and designed efficiently
   b. External Partners Certification Process
      i. 30 Individual LSC certified trainers
      ii. Complete proficiency assessment (October 11) for external partners in all day training followed by practice presentation.
      iii. Refer to 5 page handout

Jose Hernandez- will there be another opportunity for others to be trained?
   No, not until next year.

c. 25th Year Anniversary of LSC
   i. Monday, December 2014
   ii. Lane Tech College prep
   iii. 6:00PM to 8:00 PM
   iv. Refreshments will be served
   v. Will have school bus service to Lane Tech around the city
   vi. Encourage your LSC to attend

d. Education’s Week- National newspaper did an interview of Mr. Willy Montes de Oca, Director LSC Relations and will do a follow-up interview later in the school year.
   i. We will get the link via Email to read the article.
5. CPS Librarians...Nora Wiltsie with Megan Cusick, Sara Saylyh (sp), Sheryl Osborne KC Boyd
   a. Presented the need and importance of certified librarians in the CPS
   b. They are information specialists that allows the entire school to benefit
   c. Grey: Asked Truesdale to give his opinion on certified librarians
      i. Librarians are a high priority in poverty area schools
      ii. What is best for schools?
      iii. To Listen to both sides
      iv. Be able to get grants
   d. Jose Hernandez: Funding for librarians should come from CPS and it should be a line item
      i. What can non-certified librarians do?
         1. Cannot teach a class
2. Students cannot be with them longer that 45 minutes
3. Cannot be responsible for collection development (how to get books)
4. They cannot update materials
   i. Non-certified librarians can lend books to students.

   e. Wanda Hopkins-What I have seen is that their no librarians in the poor areas. CPS response: we can't get the kids to sit down; they don't understand schools need librarians.
   f. Vincente Sanchez- What can we do to help you? I will discuss with our alderman by giving him the facts regarding the lack of librarians and the statistics showing the need for librarians.
   g. Willy Montes de Oca- It's about having the knowledge to allocate the money wisely
       i. The LSC can advise
       ii. The Librarians need other ways to gain staffing by asking the legislature to mandate each school a certified librarian.
       iii. Look for other resources.
   h. Librarian Boyd- that new schools and schools getting new buildings receive start-up money and that money should go to professional staffing
   i. Librarian Cusick- the need for librarians should not be either or
       i. They need to re-prioritize funding.
   j. Willy Montes de Oca-this needs to go to CEO
       i. Parents can drive the issue of librarians
   k. Hopkins- We are at 100% reading at Andrew Jackson because they have a librarian
   l. Hernandez- need to reach out to legislatures for money
   m. Wrap-up by Gray- thank you for bringing this to our attention
       i. Your homework is to find out who can allocate funds
       ii. Call a press conference stating the reduction of librarians and its effect on our students with CIO
       iii. Principals who cannot re-shuffle funds to hire librarians
       iv. Principals do not need to tell the LSC who they hire.
       v. The LSC Advisory board supports your programs and needs
   n. Truesdale- suggests the Librarians to the Community Advisory Council.
       i. They said that they did present to them
   o. Gray- to the Librarians come back in a few months with an update
   p. Hopkins- made a motion: the LSC Advisory Board supports certified librarians in all schools.
       i. Seconded- Vincente Sanchez
       ii. Motion Carried

6. Public Participation - Vanessa Ford, Westinghouse LSC
   i. How can schools teach literacy without librarians?
   ii. Who influences CPS to allocate funds
       1. Willy Montes de Oca- CPS Budget Department
       2. CEO’s
       3. Congratulations on your new principal

7. Martha Valdez-Contreras: Asked to include New business for the next meeting:
   i. Why tutors are important?
       1. Willy Montes de Oca stated that the role of this body is for new policies and not a regular LSC meeting
       2. Any Issues please call Willy Montes de Oca to address this topic.

8. Mc Murray arrived
9. Adjournment: Grey announced the next meeting will be November 17th
a. Motion to adjourn by Hopkins
   i. Seconded Sanchez
      ii. Unanimously supported
b. Meeting adjourned at 5:45 pm.

Respectfully submitted by
Mary Sendra Anselmo
Local School Council Advisory Board Meeting
Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607
Monday, November 17, 2014
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Updated
   Willy Montes de Oca, Director
   Local School Council Relations

4. Volunteer Policy Updated
   Claudia Lule, Manager
   Family and Community Engagement (FaCE)

5. Public Participation

6. Adjournment
LSCAB Meeting Minutes
Local School Council Advisory Board Meeting
Andrew Jackson Language Academy
1340 West Harrison
Chicago, IL 60607
Monday, November 17th, 2014

1. Meeting called to order at 4:07 p.m.

2. Roll Call: Thomas Gray, Marth Valdez-Contreas, Mary Anselmo, Delia Bautista, Jose Hernandez, Shirley M. Scott, and K. Brasfield-Carpenter
   a. Quorum established

3. Approval of Minutes
   a. October 27th, 2014
   b. Motion to approve. J. Hernandez
   c. Seconded by D. Bautista

4. Presentation of CPS Policy Volunteer Update by Claudia Lale with CPS FACE (Family and Community Engagement)
   i. Types of volunteers (Level 1 = Overnight tips, unsupervised w/children and Level 2 = Do not need a background check if under 10 hours of volunteering
   ii. The volunteer may serve up to two years before the next background check
   iii. Background checks should take 30 days.
   iv. Principals are responsible for implementing volunteer programs in their schools.
   v. Schools are to use the updated the 2014 Volunteer Forms
   vi. They are located at the Garfield Park Office (773) 553-6635.

5. Willis Montes de Oca’ Report
   a. Cited in Educational Week magazine p.4
   b. Invited our LSC Members to the 25th Anniversary
   c. LSC Modules Training in English/Spanish 7 modules will be finalized in December.
   d. LSC has online Module Training.
   e. LSCAB Election in December/July 2015.
   f. English LSC Training Books are scheduled to be delivered by the end of November.
   g. Distribution packages of 12 = Elementary 13 = High School
   h. There will be forms if schools require different versions in different languages.

6. Public Participation
   a. Alyando Celio, Galileo School, interested in participating on the LSCAB as a parent representative
   b. Student from John Hancock
   c. Shelly Nation-Watson from Montefiore School (concern about the lack of a functioning LSC at her school

7. Motion to adjourn at 4:55 moved by F. Hernandez
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, December 15, 2014
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSKR Updated
   Willy Montes de Oca, Director
   Local School Council Relations

4. Parent Leadership Networks
   Andrea Hall, Senior Manager
   Family and Community Engagement (FaCE)

5. Public Participation

6. Adjournment

Happy Holidays
LSCAB Meeting
Local School Council Advisory Board Meeting
Andrew Jackson Language Academy
1340 West Harrison
Chicago, IL 60607
Monday, December 15, 2014

1. Meeting called to order at 4:08 pm.
2. Roll Call: Thomas Gray, Eva Rodriguez, Laura Patton-Van Buskirk, Delia Bautista, , Vincente Sanchez
   a. Quorum established
3. Approval of minutes delayed to next meeting as not available.
4. Presentation of revised 2014-2016 LSC Reference guides by Mr. Willy Montes de Oca, Director LSC Relations
   a. 25 year anniversary of LSC successful, 1300 attendees
   b. Many training sessions available
      i. Several in Spanish and English
      ii. Also online training is being well received
      iii. English LSC handbooks distributed.
        1. Spanish will be out by January
   c. Review of Local School Council Board of Elections will need to complete candidate nomination form by March 26, 2015
      i. Will discuss in detail in January and include in packets
5. Jose Hernandez and Martha Valdez-Contreras arrive 4:14pm
6. Michael J McMurry arrives 4:21pm
7. Wanda Hopkins arrives 4:32pm
8. Parent Leadership Network, Andrea Hall, Senior Manager
   a. Goal to meet with parents once monthly at which parents, non profits, providers may attend
   b. Seeking emerging leaders on PLN, perhaps creating new leaders.
   c. Among other things working on math and reading.
   d. Hopefully provides network chiefs ops to meet with parents
   e. Also work strongly to work with principals, seeking that they ID two parents in school who may be a good fit.
   f. Hernandez has enjoyed feels meetings are informative. Question: what is the order of duties for parents of PLN at LSC meetings?
   g. Hall-Hope will participate, and there is a role of face, essentially to be a support for schools. However not there as a representative of LSC.
   h. Gray-Intended as a “mute attendee”?
   i. Hall-no not really, but not to be confused as a LSC rep.
   j. Rodriguez-so what about providing a report or update on monthly meetings at LSC as our reps report nothing.
      i. Hall will follow up and ensure handouts provided.
      ii. Rodriguez also seek more on diverse learners and ELL as we scored lower in these areas.
      iii. Hall-yes, will follow up with Mr. Ortega.
   k. Gray-why not been to LSCAB before?
      i. Hall-not sure
      ii. Gray-so if info is not being received this group is intended to help with dissemination of information, this seems almost like an additional tier or group?
      iii. Hall-we believe that this group will be unique, and is able to promote meetings, and to create more avenues to reach parents.
      iv. Gray-what stats you have then? Why do we need another dissemination group?
v. Hall-Have 400 parents who are not parts of other groups and from this we know it’s effective. Allows chief to go to this group on a monthly basis.
vi. Gray-We’d like better data
vii. Hall-provided examples of info of great variety.
viii. Gray-why not to LSC, gets to 6000 members...
ix. Hall-we can
x. Gray-do we have info on ability to let folks know school status, level?
xi. Hall-yes, we will be hosting 3 city wide meetings on school ratings, and then each PLN will hold meetings as well.

1. Montes de Oca-Also will be presented to LSC in January.

l. Hopkins-concern that the PAC meetings are becoming racially based rather than community based. Concern this group is becoming a divide rather than a gathering.
m. Montes de Oca-have been working very closely with Phil Hampton and roles of all of these groups and how we can work together on all of this. There are becoming more divided among different groups, and admittedly some overlap. This PLN group is simply to provide more information to school as possible. Certainly we cannot allow this to become a greater divide.

n. Hernandez-As a cluster we had a good mixture, now many fewer and less diverse, and becoming a waste of time.
o. Valdez-Contreras-we have problems with folks leaving LSC to go to conferences. LSC has to be priority.
p. Sanchez-applaud having extra meetings for Spanish speakers, the translation time can wear out meetings.
   i. Hernandez-headset really helps with that
q. Hall-Ms. Price definitely invites everyone, but we need to be aware. Don’t see how PNLs would create greater divide.
   i. Hopkins-people who used to go to PAC now opting for PLN instead. Really want folks to have good quality information, so less conflict, all in one group. Mainstream as much as possible.

r. Gray-please take our information back to Mr. Hampton.
s. Hall-next meeting reach out to face manager for each meeting.
t. Bautista-Can you forward information so we can have it?
u. Hall-so I will work with Willy to get monthly meeting schedule and info out. And I will provide you my business card for contact info.

9. Public Participation
   a. Ulric Shannon-Happy to report a growing meeting and do see growth in engagement, and actively assisted by parents. It is ok to attend to any meeting if you cannot attend your own find one you can. Really want you to attend what you can attend and encourage others to do so.
   b. Anselmo We are pleased by our school ratings

10. Next meeting January 26, 2014
11. Motion to adjourn by Bautista
   a. Unanimously supported
12. Meeting adjourned at 5:45 pm.
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, January 26, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Updated
   LSCAB Election
   Willy Montes de Oca, Director
   Local School Council Relations

4. School Quality Rating Policy
   John Barker, Chief Accountability Officer
   Jeffrey Broom, Performance Data Analyst
   Office of Accountability

5. Updating the LSC Principal Evaluation Process
   Paulette Poncelet, Chief of Educator Effectiveness
   Michael Herring, Director of Educator Effectiveness

6. Public Participation

7. Adjournment
LSCAB Meeting
Local School Council Advisory Board Meeting
Andrew Jackson Language Academy
1340 West Harrison
Chicago, IL 60607
Monday, January 26, 2015

1. Meeting called to order at 4:15 pm.
   a. Quorum established
2. Approval of minutes for November and December meetings
   a. Motion by Gray
   b. Seconded by Rodriguez
3. OLSCR updated, LSCAB election
   a. LSCAB election process and due dates reviewed by Jose Villasenor
   b. Questions answered regarding dates of election, and roles of members
4. Laura Patton-Van Buskirk arrives 4:27pm
5. School Quality Rating Policy by John Baker, CAO and Jeffry Bloom, Performance Data Analyst Office for Accountability
   a. SQRP will be reviewed annually for success and in need of assistance.
   b. Now recognize schools serve different population and largely examine growth for all kids
      i. Growth reflecting comparison to other schools nationally with same “pretest” to present
   c. As a caveat regarding an attainment profile, reflects point in time; growth is comparison one year to the next.
   d. If a school is in provisional or intensive support, role of lsc and principal may change
   e. Note: resource on website, “Find a School progress reports” all information is available there online for each school.
   f. Questions
      i. Truesdale-re 5 essentials survey, how do we address that survey is optional?
         1. A necessary minimum response rate of 50% to feel valid for teachers and parents
      ii. Patton-Van Buskirk—need to do a better job regarding anonymity of faculty and staff to get more valid and reliable results
         1. Noted
      iii. Rodriguez- while teachers and students are heard, are parents?
         1. Yes, very important simply not evaluated in the same manner.
   iv. Public Participation
      1. Andrea Kallianas Keller School,
         a. how do you get test results
         b. Prior year is taken into account as well as a statistical average comparison of a school starting at same level.
      2. Andrew Kaplan Mitchell elementary
         a. The plus method is confusing
         b. Regarding my voice survey, regarding physical plant, the school is limited in control over this, such as custodial services, could we equalize that out some regarding age and maintenance
      3. Penolope Bankhead from Westinghouse College Prep
         a. Are we done with the tier language?
         b. Shortly, yes.
4. Angela Bryant, Andrew Jackson
   a. Why is building attandant’s feedback on essentials survey only 10% of overall rating.
b. Yes, and arguable point. Presently this is a place of compromised consensus. Will take feedback in consideration.

5. Truesdale to participant Kaplan-we are surveyed on cleanliness of the building.
   a. Yes great.

6. Delia Bautista leaves at 4:38pm, Mary Bautista arrives at 4:35pm.

7. Public Participation
   a. Jeremy Chet OA Thorp Scholastic Academy
      i. Came hoping to hear on principal evaluation process, hope that LSC board will take a greater role in eval of principals.
         1. Gray-We do encourage classes/training on principal selection. And at times we seek presenters and we don't have full control over who comes. We do wish to support.
         2. Villasenor-The office on updates to principal evaluation procedures and process is developing form and also working on materials that LSC relations needs to provide to members. It is regrettably in development.
            a. In the mean time continue with current process in place based on 7 current standards.
            b. What if new process is in place prior to completion of current eval
               i. Gray and Villasenor-will not happen regarding effectiveness date.
   b. Andrew Kaplan-took initiative to meet with talent office over summer, feeling that the current measure is inadequate/relevancy. We are delaying process, but still plan to finish by April. Personally, if we receive the new protocol, I hope we all use it.
   c. Ulrich Shannon-I work in OLSR, and we are trying to get the new program or not, I believe in the capacity of LSC to assess that.
   d. Rodriguez-Adding to Mr. Shannon we are starting next meeting so we can review everything. It's a long process, but we are being fair with principal.
   e. Kallianas-Curious how common it is to put out parent and teacher surveys.
      i. Several members responded that they do.
      ii. Villasenor-at least 50% do parent and/or staff surveys.
         1. However any survey has to be reviewed by law department.

8. Next meeting February 23, 2015

9. Motion to adjourn by Gray
   a. Seconded by Anselmo
   b. Unanimously supported.

10. Meeting adjourned at 5:31pm pm.
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, February 23, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Updated
   Willy Montes de Oca, Director
   Local School Council Relations

4. How Parents May Access The Parent University
   And How To Sign In
   Shawn Jackson, Deputy Chief
   Teaching and Learning

5. Working Together to Transform Chicago for Good
   Jenne Myers, CEO, Chicago Cares
   Tracey McCusker, Manager
   Corporate Volunteer Programs, Chicago Cares

6. Public Participation

7. Adjournment
Local School Advisory Board  
Andrew Jackson Language Academy  
1340 West Harrison  
Chicago, IL 60607  

Monday, February, 23, 2015

1. 4:35 PM Meeting Called to order  
Meeting Roll Call Present: Chair Thomas Gray, Mary Anselmo, Dr. Kim Brasfield,  
Martha Valdez-Contreras, Wanda Hopkins, and Willy Montes de Oca

3. OLSCR Updated  
a. Training schedule shared  
b. Principal evaluation module not ready. Please use the former module.  
c. Questions answered  
   1. regarding training dates, will provide lunch, trainers and  
      LSC requirements.  
   2. Candidate Forum...candidates may distribute flyers to various schools  
      in their networks  
   3. February 26, 2015 City Scholarship event at the Hyatt Regency Hotel  
      Willie: will be ready in March  
   5. Principal evaluation may be ready by April

Announcement: LSCAB Member Kim Brasfield received her PHD ...LSCAB congratulated her on her accomplishment.

4. How Parents May access the Parent University and How to Sign In  
by Dr. Shawn Jackson, Deputy Chief Teaching & Learning who was the former  
principal of Spencer Tech Academy located in the Austin Area. He shared that  
students did not have access to technology and did not understand the tech  
world. They were given the opportunity to learn Side by Side with their  
parents...gets their parents to learn technology. There is no language barrier...  
DePaul University provided in dual languages.  
There are various sites that have started: Willie met at Clemente which is a  
permanent site and an LSC Training site.

Chair Gray: Are you getting financial help?  
Developed partnerships and making sure they have quality programs

Chair Gray: Do you mean go out for sponsorships?  
MacArthur foundation, United Way and Comcast  
There are many corporations who want to join in

Chair Gray: if successful, will it be city wide?  
Response engagement at the school level needs people to believe in it.
Many locations have parents engaged especially Clemente which has a huge community following...Englewood is not set up yet.

Public Participation (PP) Barbara Meshino: Do you have a website to sign-up? yes, ChicagoCityofLearning.org and we do pass out flyers.

W. Hopkins: Complimented the program and stated that parents are dedicated to the Parent Center.

Mr. Montes de Oca stated that they are replicating at Clemente HS which has 2 class rooms that holds 10 to 15 parents and they are working on establishing one on the far south side.

2. Quorum established and Approval of minutes
   Motion by W. Hopkins
   2nd by M. Valdez-Contreras

5. Working Together to Transform Chicago for Good
Jeanne Meyers, CEO Chicago Cares has a resource of volunteers and has youth service opportunities and group activities. They have scheduled a Serve-A-Thon in June.

   a. They come to your school with resources from corporations
   b. Be an Advocate for your school
      Clean storage rooms, paint schools, plant community gardens, etc and interact with kids

(PP) B. Meshino: what is the starting age for the serve-a-thon?
   The age is 12 They have a Honeycom Project for the younger children

M. Valdez-Contreras asked: Can you come back to the school?
   Yes

Meeting Adjourned at 5:35 PM by W. Hopkins, 2nd by Dr. Brasfield
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, March 23, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Updated
   Willy Montes de Oca, Director
   Local School Council Relations

4. Principal Performance Evaluation
   Paulette Poncelet, Chief of Education Effectiveness
   Denise Little, Chief Officer of Networks

5. Public Participation

6. Adjournment
1. Meeting called to order at 4:09 pm.
   a. In attendance Thomas Gray, Laura Patton-Van Buskirk, Wanda Hopkins, Michael J. McMurray, Martha Valdez-Contreras.
   b. Quorum established

2. Approval of minutes for February meeting
   a. Motion by Mr. Michael McMurray
   b. Seconded by Ms. Martha Valdez-Contreras
   c. All in favor

3. Vicente Sanchez arrives at 4:15pm

4. OLSCR updated, LSCAB election Willy Montes de Oca
   a. LSCAB election process and due dates reviewed
      i. Ballots are due by March 26, 2015.
   b. Translation to LSC reference guide to Spanish has been completed. Will be available from printer in mid April
   c. Trainings posted. There is a low turnout of people taking training.
      i. Two regional in April, and several additional.
      ii. 1575 trainings from November to February by facilitators in addition to 4279 completed online.
      And external partners have provided an additional 117
         1. A total of 5854 trainings.
      iii. Consequence of training not completed by April, may be removed.
         1. Endeavor to make May month of training.
         2. Notice will be given to all members by end of April.
   iv. Patton-Van Buskirk is info available to principal
      1. Yes, and encourage to do as a group in computer room.
   v. Ms. Little, just a reminder that we are not seeking to remove any, but rather that training is completed.

5. Principal Performance Evaluation Committee, Denise Little, Chief Officer of Networks, Paulette Poncelet, Chief of Educator Effectiveness
   a. Wanted to review a state of the schools address, pleased to have had this past year
   b. Ms. Poncelet reviews LSC Principal Evaluation Process (with support from team members)
      i. Aim is to select the best leader to lead your community.
      ii. Current eval in place since 2002, so seeking to improve via 5 competencies, rather than the previous 7 standards
         1. Additionally current process does not include student growth.
      iii. Review of differences
         1. Aim to start in 2015-2016 due to time for feedback, input and training
         2. Taking into account SQRP measures
         3. Will be now be entered into an online tool with access to previous evaluations.
         4. Will continue to have option for additional indicators, to provide final rating
      5. Timing is in past June 30, 2015. In future will review in June 2016, will however in fall will review SQRP data, and submit final review by October 31, 2015
         a. Hopkins—are we changing May 1 deadline of law?
            i. No it is recommended but will follow up with legal.
      6. Starting fall 2014-2015 will get SQRP data, just as a review. Full process will begin in April 2016.
         a. Most notably in fall will review SQRP data and then submit final review
7. Patton-Van Buskirk-Will renewal date for principal remain the same?
   a. Yes
8. Gray-how do we evaluate principal who is just starting in the fall
   a. That evaluation would likely not be conducted.
      b. Hopkins-will that be clearly denoted?
         i. Yes, noted
9. Implementation begins with presentations in March 2015, through to training in July August/August September with only a few able to enter and change data,
   a. Hopkins-objects to chair being only person to be able to affect data.
      i. Ok, plus one or two designees, but all can check online
   b. After training begin new process in September with final report including SQRP submitted by October 31, 2015
10. Provided a review of the seven standards as they apply to five competencies as well as SQRP measures for a school and principal evaluations
11. Sanchez-is there a way that any changes are recorded and who made those changes allowing us to inquire what and why there was a change
   a. Yes, possible, and perhaps we need to lock it down.
12. Measures that LSC will be using are same chiefs will be using.
13. Chief's evaluation of principals will be shared with LSCs, but need to ask for the evaluation.
14. When report from June is the preliminary summative rating. 50% of weight is on principal practice and 50% of weight is on student growth measures.
15. Form allows for additional indicators (optional).
16. In fall provide final summative rating. If different provide rationale for such, and option for any additional LSC and principal comments.
17. McMurray-presentation of this material available online?
   a. Not as yet.
18. Hopkins moves to support new principal evaluation with inclusion of LSCAB recommendations and questions.
   a. Seconded Sanchez
   b. Unanimously supported

6. Public Participation: None at this time.
7. Chairman Thomas Gray-thanks all for coming and our Next meeting April 20, 2015
8. Motion to adjourn by Mr. Thomas Gray, Seconded by Mr. Michael McMurray. Unanimously supported.
   Meeting adjourned at 5:31pm.
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, April 20, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Update
   Jose Villasenor, Deputy Director
   Local School Council Relations

4. Chicago Public Schools Sexual Health Education
   Lara Altman, Dianne Reyes
   Student Health Specialist
   Office of Student Health and Wellness

5. Public Participation

6. Adjournment
Mr. Thomas Gray calls meeting at 4:22 p.m.

Calls roll call present: Thomas Gray, Mary Anselmo, Delia Bautista, Martha Valdez – Contreras, Jose Hernandez, Wanda Hopkins, Michael McMurray, Eva Rodriguez, Vincente Sanchez, Dr. William Truesdale. Not Present: Laura Van Buskirk, Dr. Kim Brasfield, Shirley Scott

Approval of previous meeting minutes: first motion by Michael McMurray seconded by Wanda Hopkins all in favor

Mr. Gray introduces Jose Villasenor Deputy Director of Local School Council Relations speaking OLSR update for Willy Montes De Oca


4:30 p.m. Mary Anselmo arrives

4:35 p.m. Mr. Gray introduces Laura Altman Dianne Reyes Chicago Public Schools Sexual Health Education Specialist Office of Health and Wellness. Discusses CPS Sexual Health Policy and gives information about vision clinic with no cost eye exams for children. Discusses National Health Sexuality Standards with clear consistent guidance and anti-bullying curriculum. Discusses that parents are the primary educators of their child or children’s sexual health. Discusses lesson plans from the Sexual Education Curriculum. Gives information that parents have their children opt out of health lessons from the Healthy Sexuality Standards in which they feel their children would feel uncomfortable or they would feel uncomfortable. Asked for volunteers to sign up to give feedback on the curriculum. Gave information e-mail address for more information SexualHealthEd@cps.edu phone number 773 553-3560

Public Participation Michelle McGruder from Keller School asked about isolation for bullying and more protection from the internet. She felt the internet at schools is not safe going around security measures.

Submitted by Dr. William Truesdale
Local School Council Advisory Board Meeting

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, May 18, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call
2. Approval of Minutes
3. OLSCR Update
   Willy Montes de Oca Director
   Local School Council Relations
4. Public Participation
5. Adjournment
1. Meeting called to order at 4:202pm.
   b. Quorum established
2. Approval of minutes meetings
   a. Motion by Hopkins
   b. Seconded by Sanchez
   c. Unanimously supported
3. OLSCR updated, Jose Villasenor
   a. Shares regrets by Mr. Montes de Oca he is unable to attend.
   b. Flyer for Power of Parents spring training retreat
      i. June 1 through June 3
      ii. Title one funds, which need to be voted on and approved.
   c. Also parents and schools one day conference held on June 6
      i. Also title one opportunity.
   d. Note info on scheduled hearings regarding LSC voting district hearings.
      i. These attendance areas serve a few purposes
         1. Who can vote in school as a community resident
         2. Who can run as a rep
         3. For city wide enrolment schools/multiarea schools, board of ed has to establish a local school community voting district.
            a. Areas being established for these schools so that there is a community voting district
            b. For these 12 schools without a community voting district will have hearings for proposed boundaries
            c. Culminated with a hearing downtown to receive comment, to present boundaries.
            d. These schools will have approved election on June 24, 2015.
4. Gray what about those who live outside boundary
   a. Parents of attending students will still be able to vote independent of where live.
e. Training Efforts for LSC
   i. Deadline was extended because of delay in revised materials to April 30, 2015
   ii. 3629 members were trained with a minimum of lesson 1 to lesson 9
   iii. Moving forward goal is to ensure remaining of the 5000 lsc members receive training.
   iv. Hernandez-queries about online quiz as certification.
      1. Yes, but if a first time, may of course benefit from in person
      2. Sanchez, found online training great help so available
      3. Truesdale, proposes would be great if principals would train live with their LSCs
         a. Yes, in particular for new principals, a great idea.
      4. Anselmo, proposed first time in person
         a. Noted
5. Of note, no principal training is valid as new training will roll out new form in the coming year.

f. Principal Evaluation form and process
   i. Thought it was going to board in April, did not. Now it apparently is not going out in May either. It will be presented to board in June and training will then become subsequently available.
      1. Training will kick into high gear in Fall.
   ii. Hopkins-why are schools with interim or acting principals being evaluated
      1. Not supposed to be, possible network chiefs may request and not realize.
         a. An acting who is a candidate may agree to an informal eval as it may be beneficial.
   g. Hernandez, does the LSC exchange evaluation exchange evals with the network chief, still encouraged.
      i. Yes, that information is available to you, explicitly in the next contract.

4. Mary Anselmo arrives 4:27pm.
5. Jose Hernandez arrives 4:34pm.
6. Martha Valdez-Contreras arrives 4:40pm.
7. Public Participation
   a. None
8. Next meeting June , 2015
9. Motion to adjourn by Hopkins
   a. Seconded by Sanchez
   b. Unanimously supported.
10. Meeting adjourned at 5:06pm pm.
Local School Council Advisory Board Meeting and End of Year Celebration

Andrew Jackson Language Academy
1340 West Harrison Street
Chicago, Illinois 60607

Monday, June 15, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR End of Year Report
   Willy Montes Oca, Director
   Local School Council Relations

4. Public Participation

5. Recognition of Current LSCAB members and Welcome 2015-2017 LSCAB members

6. Adjournment
LSCAB Meeting
Local School Council Advisory Board Meeting
Andrew Jackson Language Academy
1340 West Harrison
Chicago, IL 60607
Monday, June 15, 2015

1. Meeting called to order at 4:23pm.
   a. Roll call: Thomas Grey, Laura Patton-Van Buskirk, William Truesdale, Mary Anselmo, Martha Valdez Contreras, Michael J. McMurray
   b. Quorum established

2. Approval of minutes meetings
   a. Motion by Thomas Gray
   b. Seconded by Michael McMurray
   c. Unanimously supported

3. OLSCR updated, Willy Montes de Oca presents accomplishments and goals
   a. Roll of LSC ideally is the voice
      i. Aim to ensure every LSC has adequate candidates
      ii. ID well run meetings, and encourage others to attend
      iii. Look at powers and duties in school improvement plans.
   b. Over 2014 to 2015 have reviewed many policies to be presented to the board.
      i. Principal Performance contract
      ii. Student code of conduct
      iii. Parent communication advisory committee
      iv. Revised lsc reference guide
      v. Health and wellness policy guidelines
      vi. Certified librarians
      vii. Parent leadership networks
      viii. SQRP
      ix. Parent university
      x. Cps volunteer policy
      xi. Redesigned principal eval
         1. Still in progress
      xii. Cps sexual health policy
   c. OLSCR accomplishments
      i. Trained 25 new trainers
      ii. 105 principal selections and 130 contract renewal supported
      iii. Supporting in ongoing principal selection at 31 schools
      iv. 12 LSC boundary hearings
   d. Challenges
      i. Complete redesign of principal performance evaluation
      ii. LSC training completion
   e. Questions/comments
      i. Laura Patton-Van Buskirk-can we archive presentations/have them be made available
      ii. Thomas Gray allows public comment to Mr. Montes de Oca
      iii. David Ramos from Ogden
         1. Proposed links akin to locations/pages for training
         2. Montes de Oca-will provide minimally to principal
      iv. Sandra Mendez, Greater Lawndale HS
         1. We are limited in online resources for many of our online training, perhaps a focus in our area
2. Open to group trainings, but seek attendance and focus on one language at a time.

v. Jerome Yanoff of Boone,
   1. notes difference in training online v live in person, could we do it live webinar?
   2. Montes de Oca, yes we need to figure out how to use technology, but will require some planning. Coming, not sure how soon.

vi. Edward Ford from Brown
   1. Query about other opportunities. Online was good, but perhaps like to better understand from live training, old training and new merging
   2. Montes de Oca-yes there are diverse needs and we are hoping to address that. So if placed by request, will find a facilitator for training.
      a. Need to take new trainings, even older members

vii. Mary Anselmo, who contact if member takes it online but principal does not recognize or have confirmation
   1. Montes de Oca-contact my office.

viii. McMurray do we need to self report
   1. Montes de Oca, we receive the data automatically, but then must be entered into the system.

f. Montes de Oca provides members of LSCAB with certificates of recognition

4. Public Participation
   a. Announced that Mr. Montes de Oca’s birthday is this week—celebrated with song.

5. Motion for July August meetings suspended until September
   a. Motion by Michael McMurray
   b. Seconded by Mary Anselmo
   c. Unanimously supported
   d. Next meeting to be scheduled in September.

6. Motion to adjourn by Thomas Gray
   a. Seconded by Michael McMurray
   b. Unanimously supported.

7. Meeting adjourned at 5:20pm