



Dr. Stephanie Jones, Chief Officer

February 12, 2020

**Important Parent Notice of Special Education Services:
Student Specific Corrective Action - Your child qualifies for a Universal Enrichment Remedy**

Dear Parent or Guardian of «StudentLastFirst»:

As part of our commitment to support students with disabilities, the district notified families in September 2019 about the district's Student Specific Corrective Action (SSCA) process to support students who may be eligible for a remedy as a result of a potential delay or denial of special education services in five primary areas during the 2016-17 and/or 2017-18 school years:

- Transportation
- Extended school year (ESY)
- Paraprofessional (aide)
- Identification as a student with a specific learning disability (SLD), and
- Placement in a therapeutic day school (TDS)

To ensure your child receives additional supports as quickly as possible, the district is offering your child a Universal Enrichment Remedy (UER). UERs may include supports such as tutoring, social/emotional learning, art programs, and physical fitness.

Beginning later this month, CPS will send you a notice with a proposed date and time for a conversation by phone. Along with this notice, you will receive additional resources which includes a list of CPS-approved UER service providers available to your child. Please review these materials prior to the scheduled call so you are prepared to discuss your options and make an informed decision about the resources to best support your child.

If the scheduled date and time is not convenient, or you have any questions about the SSCA or UER process, please email the Office of Diverse Learner Supports and Services (ODLSS) at ssca@cps.edu to reschedule.

If you have questions or would like to learn more about your options, **you can talk to a lawyer who represents parents for free.** Call Equip for Equality at (312) 895-7231. Interpreters are available.

Sincerely,

Dr. Stephanie Jones
Chief of Diverse Learner Supports and Services
Chicago Public Schools

