Local School Council Advisory Board
Monthly Meeting

CPS Garfield Office - Room 2-235
2651 West Washington Blvd.
Chicago, Illinois 60612

Monday, September 21, 2015
4:00—6:00 p.m.

AGENDA

1. Roll Call

2. Approval of Minutes

3. OLSCR Updates
   Willy Montes de Oca, Director
   Local School Council Relations

4. 102 Schools All Means All Pilot Review
   Rahul Sharma, Director of Resource Management
   Office of Diverse Learner Supports & Services
   Tyelse Huntley, Broad Resident, Talent Office

5. Administration of Medication Policy
   Victoria Rivkina, Health Education Specialist
   Office of Student Health & Wellness


7. Public Participation

8. Adjournment
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Q: J. Yanoff: Stated his credentials. He doesn’t take into types especially with aides and he offered to help.
Response: they are looking into it.
“LRE – Re-Classifications” did not include the full 2100 minutes...This is a Pilot.

Q: Dr. Brasfield: How were the Pilots chosen? Response: Chose randomly

Q: D. Ruiz: List of Schools? Response: Was provided by CPS

Q: A. Benefico: What are the key take away?
Response: 1. What should be in the calculations
2. Specially Schools may be pulled out
3. Snap shot – taken out of the January due dates

Q: Chair Gray: What do you envision in the communication plan?
Response: After the roll out, we will use internal messaging and have one-on-one with the principals. This is a big pilot with over 100 schools participating.

Suggestion stated by Guest Hernandez: do more communications and use focus groups with the principals being involved.

Chair Gray invited them to come back.

5: Administration of Mediation Policy - updated
Victoria Rivkina, Health Education Specialist
Office of Student Health & Wellness
New Illinois State Law: for first time allergic reaction, triggers are still unknown.
Key change to 2014 Illinois Law Must be reported within 72 hours
Incident Reporting- developed Epi-Pen Data Collection reporting

Q: Dr. Brasfield: Can we receive credit hours for the training? Yes?
Q: Yanoff: How many trained per school?
Response: the minimum is one teacher...recommended for 2 teachers per school

There is no cost for the Epi-pen...Mylan donates the products.
This will be implanted by December 2015
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David Ramos suggested communicating to the LSC chairs the contact information of the
LSCAB

Chair Gray: will add to the agenda the formation of Sub-committees and he will check with
legal and the Ethics Committee

7: Public Participation
   Chair Gray thank all for coming

8: Adjournment
Local School Council Advisory Board Meeting Minutes  
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Monday, October 19, 2015


Absent: L. Van Buskirk, L. Pedro,

Excused: K. Brasfield, E. Ford, W. Truesdale

Guest: Caroline Bilicki, Disney 2 School.

Item 1: Roll Call: Chairman Gray called the meeting to order at 4:05 p.m. and requested board member M. Anselmo to serve as the temporary Secretary.

Item 2: Approval of Minutes for Monday September 21, 2015: On a motion by J. Yanoff, 2nd by D. Ramos, the motion was approved with one abstention by A. Benefico. Meeting minutes will be distributed in a timely manner to all board members.

Item 6: LSCAB Officers: Chairman Gray moved for leave to call item # 6 out of order to establish the LSCAB Nominations of Officers for 2015-2016. Per the Operational Guidelines of the LSCAB, under Article VI - Officers. Chairman Gray nominated V. Sanchez to be the LSCAB Vice Chairperson. For the position of Secretary, nominations were opened. D. Ramos expressed an interest in serving as Secretary. Chairman Gray acknowledge Ramos and J. Yanoff nominated A. Benefico. No other nominations were recommended. A. Benefico withdrew her name for Secretary, Chairman Gray called for a vote for D. Ramos for secretary, motion passed unanimously. D. Ramos assumed the role of LSCAB Secretary from M. Anselmo.

On the position of Assistant Secretary. On a motion by Chairman Gray 2nd by V. Sanchez, no other nominations recommended. Chairman Gray called for a vote and M. Anselmo is the LSCAB Assistant Secretary. For the position of FOIA Officer, Vice Chair Sanchez nominated A. Benefico, 2nd by J. Yanoff, Chairman Gray called for a vote, motion passed unanimously, A. Benefico is the new LSCAB FOIA Officer.

Item 3: OLSCR Updates: Office of the Local School Council Relations Director Montez de Oca provided the board members with a time table of dates for the upcoming LSC elections. The LSC election’s will be April 13, 2016 for the Elementary School members, and April 14, 2016 for the High Schools members. November 2, 2015, the Principals are required to distribute letters to parents, school staff, and post at their respective schools regarding the upcoming LSC elections. The Principal Evaluation, Module 5 is now on-line. LSC members have 6 months to complete this mandated course or subject to be removed from the LSC. Principals will also begin receiving training in November 2015 on how the evaluation will be performed by their respective councils. Next week, the Principal evaluation will be available in Spanish for Bi-Lingual schools. As of today’s date, 85 members have been trained for the Principal’s Evaluation.

Item 4: Healthy CPS Indicator: Ms. Katheryn Stafford-Hudson, Project Manager and Allison Polke, Registered Dietitian from the Office of Student Health and Wellness, (OSHW) presented a power point on the progress of the pilot program of the 100 Healthy Schools.
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Monday, November 16, 2015

Members Present:

Absent:
M. Anselmo, A. Benefico, K. Brasfield, M. McMurray, L. Van Buskirk, L. Pedro.

Excused:
D. Ruiz, E. Rodriguez.

Guest:
Sandra Trillo (Hernandez), Sandra Bautista (Hernandez), Penelopee Bankhead (GWCP) and Michelle Wright (GWCP) and Ms. Bankhead.

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**Item 1: Roll Call:** Chairman Gray called the meeting to order at 4:15 p.m.

**Item 2: Approval of Minutes for Monday October 19, 2015:** Board member Yanoff informed the members of the board that his “no” vote for a vote of confidence was not in support of future CPS programs, but was due to his concern that CPS was paying for such programs that could support teachers especially with 5000 teachers potentially losing their jobs in the future. On a motion by Ramos, 2nd by Yanoff, the meeting minutes was approved.

**Item 3: OLSR Updates:** Office of the Local School Council Relations Director Guillermo “Willie” Montes de Oca.

Mr. Montes de Oca provided the members of the board with an update regarding the upcoming LSC elections. Director Montes stated all 504 CPS schools will hold elections in 2016. All principals should have posted and announced the upcoming elections at their schools. All members of the LSC should have received a packet from their principals. Facilitators will be visiting all schools to ensure the elections are properly promoted and advertised. CPS will pay the election coordinators, a stipend of $100, and the funds will be paid by June 2016. CPS is also seeking judges for the elections, who will have to undergo training to be certified. The judges will be paid $140 for the day. The judges applications can be turned into the OLSR. The deadline to submit the LSC candidate form to the school will be March 4th, or February 19th to the OLSR. The LSC elections are April 13, 2016 for the Elementary Schools, and April 14, 2016 for High Schools.

This year, a few schools will undergo a pilot program with electronic voting. CPS will randomly select 50 schools to participate in the program. The goal is to conduct the elections electronically citywide by 2018.

Module 5, (Principal Evaluation Training) is available online and in Spanish. The training courses are offered at various network schools. Please go to the OLSR website to view the calendar for November and December 2015.

Mr. Ramos asked Director Montes de Oca if there was any information to share with his LSC Chairs in Network 6 regarding the Student Based Budgeting (SBB). Director Montes de Oca stated all SBB varies for each school, but that the LSC Chairs should obtain this information from their principals. If the Chairs do not receive this information from the principals, they can call their Network Chief or CPS Administration.
**Item 4: Principal Evaluation Training**:
Mr. Eduardo Camacho, OLSCR Facilitator.

Mr. Camacho went over Module 5 with the members of the board. He stated all CPS Principals have been trained and understand their role and responsibility with the evaluations. Principals are evaluated annually on the five (5) components with a score from (1-4). This is to be consistent with the REACH Evaluations. A good way to start evaluating your principal is now, during your LSC meetings. The LSC members can adjust the evaluation ratings, and the LSC Chair or his/her designee will insert the data information on the Principal Evaluation Online Tool (POET).

On the fourth year of the principal contract, the LSC must complete the evaluation within 150 days prior to the principal contract ending. The deadline for completing the Professional Practice Component will be May 1st or May 30th to amend the changes. November 1st or November 30th is the deadline for completing the Final Summary Evaluation. The LSC can set additional goals or other criteria for the principal evaluation with the principal's consent, but it must be in writing. LSC members should have received a report from their principal for their school's overall scores. This will assist them in setting their goals with their principal. If the LSC has not received their school's scores, they may request a copy from the principal or by calling the Office of Accountability.

**Item 5: Computer Science for All, A Graduation Requirement**:
Ms. Sharnell Jackson, CS Implementation Manager, Office of College and Career Success.

Ms. Sharnell presented a power point to the LSCAB to introduce a future graduation requirement for all CPS High Schools. Computer Science is the study of computation, both in theory and practical application using computation technology to solve problems and automate process. The science of designing and developing computing solutions teaches students to be efficient and ready for creating something new, finding the relevance of other subjects, gaining skills that will help with other courses, and learning persistence and cooperation in a Global Society. It will also help students with Math and Science and teach students the problem solving skills needed for all academic disciplines and life. Presently, this is a pilot program in 107 schools and the goal is to have Computer Science classes in all CPS High Schools by SY '17. In five years, the goal is to have at least 25% of Computer Science in Elementary Schools. Computer Science will be up for CPS board approval at the next scheduled meeting in December 2015. Chairman Gray stated this is a needed program and he would like to see this program implemented at all CPS schools. It is the hope that CPS will fund this program properly by having schools equipped with working computers with properly trained staff members at all schools.

Chairman Gray called for a motion on a Vote of Confidence for the Computer Science for All Program. On a motion by Mr. Ramos, 2nd by Mr. Yanoff, the motion passed, unanimously.

**Item 7: Public Participation:** NONE

**Item 8: Adjournment:** On a motion by Vice Chair Sanchez, 2nd by Mr. Ford, meeting adjourned at 6:00 p.m.