VOLUNTEER APPLICATION

Dear Prospective Volunteer,

Thank you for your interest in becoming a CPS Volunteer. While we aim to make this process as straightforward as possible, we also recognize our high level of responsibility for the well-being of our students. As such, we require those who will work most closely with our students to complete background checks and TB tests. The attached form will provide the information we need and will enable us to contact you about volunteer opportunities.

Below is a checklist and description of the documents you must submit:

- **Volunteer Interest Form** – Please provide as much information as possible about your interests, preferences, and availability. Submit this form to the school or program where you would like to volunteer.

- **Valid government issued photo ID** – Driver’s License, State ID, Foreign Government issued ID

- The following additional documents may be required, depending on the level of student contact, and the amount of time spent volunteering:
  
  - **Certification of Freedom from Tuberculosis** – to be completed by a health care provider. *(if applicable, document will be provided later)*

  - **Volunteer Fingerprint Background Investigation Authorization & Release Form**
    
    - to be completed and submitted to an Accurate Biometrics site. *(if applicable, document will be provided later)*

If you are not arranging your volunteer service directly through a school or program, please submit the Volunteer Interest Form and a copy of your photo ID to Volunteer Programs via fax (773) 553-1525 or scan and email to volunteer@cps.edu.

Thank you again for your interest in serving the students of Chicago Public Schools. We hope you will find this a satisfying and rewarding experience.

For more information, please visit [http://cps.edu/volunteerprograms](http://cps.edu/volunteerprograms), call 773-553-1544 or email volunteer@cps.edu.
Volunteer Interest Form

Name:_____________________________________________________________  
[ ] First  [ ] Middle  [ ] Last

Address:__________________________________________________________  
City, State, Zip:___________________________________________________

Phone: Day:___________________ Evening:__________________________

Email:______________________@____________

Are you currently an approved CPS Volunteer?  □ No  □ Yes

Are you currently a CPS Parent?  □ No  □ Yes
(If yes, list student name(s)_______________________________________)

Are you volunteering with an organization?  □ No  □ Yes

Education Level:  □ High School/GED  □ Some College/College Graduate

Languages you speak other than English:______________________________

Assignment Preferences (if any):

Grade Level:  □ Elementary School  □ Middle School  □ High School
Neighborhood:  1.____________________  2.____________________
School:  1.____________________  2.____________________

Availability:

□ Regular School Year (Sept-June)  □ Program/Short-term Project
□ Summer School (July-Aug)  □ Other___________________________

Time: (# hours/week ______)  
□ Morning (________to________)  □ M  □ T  □ W  □ TH  □ F  □ S
□ Afternoon (________to________)  □ M  □ T  □ W  □ TH  □ F  □ S

I am interested in volunteering in:

□ Tutoring  □ Mentoring  □ Competition Judge
□ Fine Arts  □ Technology Support  □ Career Activity
□ Visual Arts  □ Sports  □ After School Programs
□ Classroom Support  □ Student Clubs  □ Fundraising
□ Cafeteria/Playground/Hallway  □ Administrative Support  □ Chaperone
□ Other:________________________________________________________

References (individuals unrelated to you, who know you well; e.g. employer, pastor, teacher)

Name:_________________________________ Phone:____________________

Name:_________________________________ Phone:____________________

Candidate Signature:________________________________________________ Date:____________

For Office Use Only:

School Name/Principal Initials _______________________________/_______  
□ Level 1  □ Level 2

Fax form and copy of valid photo ID to (773-553-1525) or scan/email to volunteer@cps.edu and retain original.

Updated 7/15