

Summary of changes to the SSCA Guidelines

As a result of the 2018 Illinois State Board of Education (ISBE) Public Inquiry and related Corrective Action, CPS is required to identify students whose services were delayed or denied as a result of practices in the 2016-17 and 2017-18 school years that were inconsistent with the IDEA (Individuals with Disabilities Education Act). CPS must offer opportunities to remedy those lapses in services as appropriate. The process to implement ISBE’s directive is known as Student Specific Corrective Action (SSCA), and it has evolved several times in consultation with multiple stakeholders and in response to changing circumstances. Initial SSCA procedures envisioned school-level IEP teams making individualized determinations for students. However, in November 2019, that decision-making process shifted to central office teams. At that same time, CPS proposed to provide an automatic Universal Enrichment Remedy (UER) for students already identified as impacted during the 16-17 and 17-18 school years. After discussing revisions to SSCA procedures with ISBE and external stakeholders, in **September 2020**, new SSCA Guidelines were implemented to offer families UERs and to make individualized determinations of remedies for other students who did not automatically qualify for UERs.

In **August 2021**, new SSCA Guidelines were again proposed to expand the number of families eligible for UERS **and** to offer monetary remedies rather than reimbursement or services from pre-approved vendors. This new process called for a claims administrator to manage the distribution of remedies. Those SSCA Guidelines were **finalized in January 2022** and include procedural updates as well as an increase in the transportation remedy amount and extension of the deadline to file a claim or request an SSCA meeting. Additional details about the most recent changes are highlighted below in the third column.

	September 2020 SSCA Guidelines	Proposed August 2021 SSCA Guidelines	Final January 2022 SSCA Guidelines
Eligibility for automatic remedy	Students identified using a data pull from the electronic IEP system (SSM) if potentially delayed or denied: <ul style="list-style-type: none"> • transportation • Extended School Year • paraprofessional services • identification of a Specific Learning Disability 	Same, plus students previously identified for automatic SSCA meetings now eligible for remedies without an SSCA meeting; Specifically, students identified as potentially delayed or denied services related to: <ul style="list-style-type: none"> • paraprofessional services • budget-based staffing delays 	Same eligibility.
Automatic remedy process	Parent/guardian invited to a phone call via a Notice of Conference. On the call, the amount of the remedy was shared with the parent/guardian, and	Parent/guardian receives a notice to file a claim online to receive a monetary remedy. Parent/guardian goes to a website to confirm their address and sign a waiver.	Parent/guardian goes to www.cps-ssca.com and enters their Claim ID and PIN to make a claim and receive their monetary remedy. If the parent/guardian name or address differs from the district’s record, additional

	parent/guardian chose a remedy option. Waiver signed after the call. Called a Universal Enrichment Remedy or UER.		documentation may be needed.
Remedy options	Parents/guardians could receive (1) reimbursement for education-related services, (2) access to educational software, or (3) services from approved vendors.	Monetary remedy mailed to parent/guardian.	Monetary remedy via check, direct deposit, gift card, or PayPal. Limited service-based remedies available if a family's public benefits would be jeopardized by accepting a monetary remedy.
Transportation remedy	Calculated individually	\$500	\$1,250
Budget remedy	Determined on an individual basis at an SSCA meeting.	\$2,000	\$2,000
Deadline to accept	N/A	January 31, 2022	April 30, 2022
Parent-requested SSCA meeting process	Notice of meeting sent 10 days in advance	Notice of meeting sent 5 days in advance. Deadline to request a meeting is January 31, 2022.	Notice of meeting sent 5 days in advance. Deadline to request a meeting is April 30, 2022. If the SSCA team determines the student is eligible for a remedy, the parent/guardian files a claim.